



Wivelsfield Primary School
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www.wivelsfieldschool.org
Headteacher: Mrs H Smith BA Hons NPQH

19th June, 2020

Dear Parents and Carers,

Information for parents of children attending school this term

Although the number of children attending school will not increase significantly next week, the fact that most will be in each day Monday to Thursday, means drop off and collection will be much busier.

The car park gates will continue to be closed at 8.30am and 2.30pm each day, and the pedestrian gate will now be opened at 8.30 each morning. Please ensure you arrive just before the time shown for your child and wait with your child, at least 2m apart from other families, in the relevant car park area. So, the pavement outside is not congested and a nuisance to the public, please do not wait there. There is plenty of safe space in the car park.

We will call your child's group to stand in an individual marked square ready for temperature checks and to be admitted to school at the relevant time. You are welcome to stand with your child if you want to and, even for older pupils, please do not leave the school site until we have checked your child's temperature.

To enable this system to work smoothly, please ensure you arrive by the given time as shown below. This is slightly different for some groups from the current arrangements.

		Drop – off	Collection
Priority Children/ Dolphins Group	KS2 gate	8.40 am	3.15 pm
Owls A	KS2 gate	8.50 am	3.05 pm
Owls B	KS2 gate	8.55 am	3.10 pm
Hedgehogs A	Main entrance	9.00 am	2.55pm
Hedgehogs B	Main entrance	9.05 am	3.00 pm
Robins A	Main entrance	9.10 am	2.45 pm
Robins B	Main entrance	9.15 am	2.50 pm

For those parents who have a child in two groups, please keep to the arrangements already agreed, if you would prefer that.

Please may I also politely ask, to avoid any risk of contamination, that parents do not sit on the seats by the main entrance and leave the school as soon as your child has been admitted to school.

As there will be more children on site each day, it is even more important that clothes are washed after each and every day in school and that no bags are brought into school.

Thank you for your co-operation with all the procedures we have put in place to keep the whole school community safe.

Staff News

This week we have welcomed Mrs Sarah Milton as a new friendly face in the school office. She has taken the role of school secretary and is looking forward to meeting you all in due course. I am sure you will all make her feel welcome to our community.

Acting Deputy Headteacher

I am delighted to let you know that Ms Meade has been appointed Acting Deputy Headteacher for the academic year 2020 – 2021. We will be advertising the permanent position to start in September 2021, in the spring of next year.

Class Teacher

We had an excellent response to our advertisement for a fixed term class teacher, and following interviews in school, Miss Charlotte Griffith has been appointed. Miss Griffith is an experienced teacher, having taught in both Key Stage One and Key Stage Two. She has a strong interest in PE and likes to plan lots of active learning in other subjects. We look forward to welcoming her properly in September.

Class Teachers 2020 – 2021

I am now in a position to be able to confirm which teachers we plan to be responsible for the different classes next year. As yet, we have had no guidance from the government about what schools might look like in the autumn, so this assumes we are able to structure classes as we always have done. However, because of Covid 19 these could be subject to change.

Miss Parris will be returning from maternity leave and will be teaching Badgers Class two days each week to cover Ms Meade's management and leadership time. Ms Meade and Miss Parris have dedicated time to work together each week to plan and discuss the needs of the Badgers Class.

Ms Reilly will be working 3 days as Inclusion Manager and her days for this role will be confirmed by the end of this term.

All teachers, with sole responsibility for a class, will be out of class for Preparation, Planning and Assessment time for an afternoon each week, and Miss Messam will have an additional morning out of class.

Class teacher responsibility

Reception: Robins	Miss Emma Hughes	Year 3: Foxes	Miss Jess Messam
Year 1: Hedgehogs	Miss Charlotte Griffith	Year 4: Otters	Miss Jade Kelly
Year 2: Rabbits	Mr Craig Pickup	Year 5: Badgers	Ms Meade 3 days Miss Parris 2 days
		Year 6 Owls	Miss Glassock

PPA cover arrangements:

Robins	Miss Mason, supported by another member of staff
Hedgehogs and Rabbits	PE: Mrs Sinclair (sports coach) Music: Sussex Music School
Foxes and Otters	PE: Mrs Sinclair RE: Mrs Cole (HLTA) Music: Mr Hards
Badgers and Owls	PE: Mrs Sinclair RE: Mrs Cole (HLTA) Music: Mr Hards

I will let the parents of Foxes class know as soon as I can, who will be teaching the class one morning each week when Miss Messam is out of class.

Free School Meals

As you are undoubtedly aware, one of the side effects of the Covid19 pandemic has been a significant drop in income for many families. Our school community is certainly not immune from this, so if you have been affected, please read the information below to see if your family might qualify for free school meals. If you do, your child will also receive pupil premium for at least six years, which can be used by the school to provide extra support with learning, pay for school visits and fund extra-curricular clubs along with other ways to support your child to get the most out of school life.

All children who are in Robins, Hedgehogs and Rabbits automatically receive universal free school meals, but successfully applying for 'free school meals', even if your child is in this age group, guarantees financial support throughout their time at primary school.

Please read the information below to see if you may qualify:

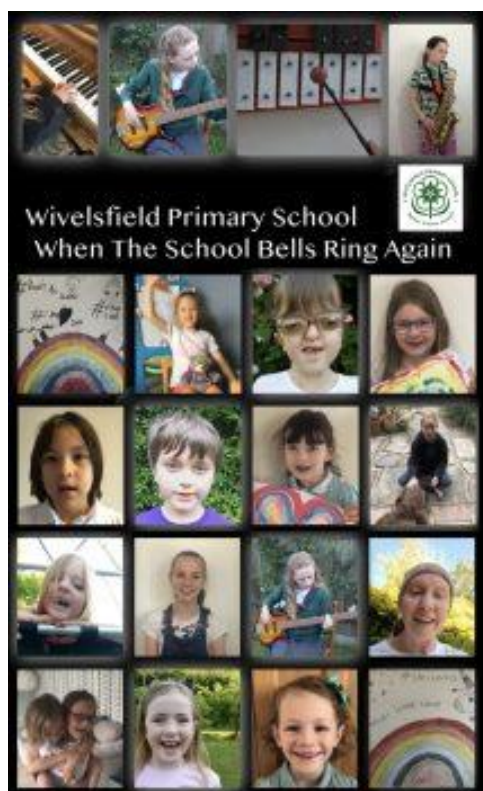
- Universal Credit – your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guaranteed element of State Pension Credit
- **Child Tax Credit only**, if your annual household income (assessed by HM Revenue & Customs) isn't over £16,190. **Anyone getting Working Tax Credit won't get free meals regardless of income.**
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit

<https://www.eastsussex.gov.uk/educationandlearning/schools/school-life/meals/free/>

Reports

Teachers have been writing reports as usual and this year they will be ready for collection, or taken home by pupils, during the week commencing 15th July.

Further details of safe distribution arrangements for children not attending school will follow in the next couple of weeks.



When the School Bells Ring Again

I am sure very many of you will have seen and listened to the wonderful you tube video of members of our school community singing 'When the School Bells Ring Again, composed by Ashley Hards. It is absolutely fantastic and uplifting!

It has been played, and Mr Hards and Lily Kennard have been interviewed, on Virgin Radio, Uckfield FM, Radio Sussex and the BBC news website. A huge thanks to Mr Hards for all his work in bringing this idea to reality and helping to pull our community together in these socially difficult times.

<https://www.youtube.com/watch?v=-Ly2kinu6f8>

Wivelsfield School Website

Our new website is ready to be launched and should be live on Monday. There are some parts that still need completing and updating and this will be done soon, but next week do find time to look at our new design. We are looking forward to being able to upload lots of news and photos when the school is more fully open in September.


The address remains the same: www.wivelsfieldschool.org

In due course electronic correspondence from the school will come via our website host, Eschools, rather than Parentmail.

I look forward to seeing some of you on Monday and others before too long and thank you for your ongoing support.

As always, keep safe and well,

Kind regards,



Helen Smith
Headteacher