FRIMARY CL	Wivelsfield Primary School. Full Governing Board Meeting (FGB)	
dilling Achieve Sutter	MINUTES	
Date	Tuesday 24th November	
Time	18:00 - 19:30 - Teams	
Membership	Rob Milton (RM) - Chair, Rhodri James (RJ) - Vice, Helen Smith	
	(HS) – Head, Craig Pickup (CP), Marion Whear (MW), Susan Halliwell	
	(SH), John Wigzell (JW), Lesley Corbett (LC), Tom Edwards (TE),	
	Karen Hornby (KH), Katie Wollaston (KW).	
Attending	Clerk - Sarah Thompson (ST)	

Agenda

Item		Action
1	Apologies for absence Apologies received from Susan & Lesley Rhodri & Marion joined a little late Apologies from John received after the meeting.	
2	Agree minutes of the meeting held on 29 th September 2020 The minutes of the last meeting were agreed. The minutes have been uploaded to the website.	
3	Matters arising Village Matters:	
	Community Links Community Liaison Governor Tom has been in touch with St Georges to discuss how community links can be forged and maintained at this time. Tom suggested some of the children record video messages for the residents at St Georges. Tom's company has iPads that could be used for this purpose. Helen suggested that year 4 could be a good year group to take part in this. Craig mentioned that Emma is also in touch with St Peter & St James Hospice re: community links and donkeys.	HS to talk to Jade re year 4 taking part in this activity. Tom to follow up re: iPads.
	Village green playground safety Tom met with the leader of the parish council to discuss the safety of the playground – specifically the ground covering under the monkey bars. The parish council had already agreed to installing mats under the monkey bard. They were due to meet last week to discuss this further.	Tom to follow up on the outcome of the parish council meeting and the mats.
	Accident Green Road - petition for crossing Tom also discussed the accident involving an ex Wivelsfield, now Chailey student, with the leader of the parish council. It is not possible to install a crossing by the bus stop as there is not enough room. Apparently speed bumps / one way right of way systems are not an option due to large agricultural and haulage vehicles using the road. A possible option would be a red surface to be applied to the road. There is already a 30 MPH red surface a little further East. along Green Road.	Tom to follow up in due course to find out the outcome of the meeting with the highways agency.

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	The parish council have brought forward their quarterly meeting with the UK Highways Agency to discuss the matter.			
	with the ON Highways Agency to discuss the Matter.			
4	Finance Committee Meeting Notes			
	The minutes of the finance meeting on 20/10/20 were discussed			
	and approved.			
5	Head Teachers report Review and discuss the report			
	Helen advised that whilst the children were still on the whole			
	happy it was obvious that the second lockdown was causing			
	worries. Lisa is running nurture sessions twice a week.			
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	Teacher morale is good despite current situation.			
	Support Staff are understandably finding things difficult and quite			
	isolating. One or two support staff members are really struggling with this. Everyone has access to counselling through ESCC			
	services.			
	Rob asked Craig how he thought staff were coping. Craig felt			
	that teachers were in good spirits and that in general the support			
	staff are doing ok.			
	Two traveller children have been taken off role. It is hoped that			
	they will return once the Covid-19 situation is more under			
	control. Even though they are off role the school will continue to			
	support them with home learning.			
	Katie reported that some children is their class were worried			
	about them. She asked if their class could be informed of the			
	situation and perhaps be given an opportunity to send a message to the children.			
	message to the children.			
	Rob praised Helen and all the staff for the amazing work they			
	are doing in such challenging circumstances.			
6	School Categorisation – report included for Governors to read.			
	No schools are being recategorized this year. The external advisor continues to work with the school and is happy with how			
	the school is currently performing and with the plans for 20/21.			
7	Data / Class Targets for 20/21			
	The data report was reviewed. The targeted teaching to help			
	children catch up has only just begun and whilst improvement is			
	beginning to show, it will not be possible to ascertain how			
8	effective and successful it is until we look at the data in Term 4. Safeguarding Report			
"	Governors read the report – there were no issues raised.			
9	Policies. Review, amend and approve the policies			
	Pay Policy – this policy was approved.			
	SEND Policy – this policy was approved.	Halanda agreeriste 22		
	Equality Objectives – Helen needs to do a little more work on this.	Helen to complete equality objectives		
	The governors were given additional time to review the marking			
	policy.			
	Marking Policy – approved end of day 30/11/20			
	Following the meeting additional policies were part and for			
	Following the meeting additional policies were sent out for review:			
	TOVICW.			
	Drugs and Alcohol at Work			
	ESCC Offsite Visits			
	Stress Management & Risk Assessments			
	Supporting Pupils with Medical Conditions These policies were approved end of day 30/11/20			
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10	PTA Update		
	The PTA are working hard on a big Christmas Hamper raffle.		
	They are also providing the snacks for the class Christmas		
	Parties. And plans are being drawn up for a big summer fayre /		
4.4	festival next year.		
11	Other Items not on Agenda		
	 i) Rob requested a meeting with member of the SLT – Amy and Hayley. Helen to set this up. 		
	ii) Contacts – governors were asked to share their preferred contact telephone number with each other – if they are happy to do so. Received telephone numbers from Tom & Marion.	Governors to send telephone numbers to Sarah.	
	iii) John Wigzell resigned his position of Governor after the meeting.		
	iv) Nursery Provision – Guy from ESCC has been in touch with Helen and would like to meet. Rob offered to attend the meeting with Helen.		
	Date of next meeting: Tuesday 2 nd February @ 18:00 on Teams.		

Supporting Documents:

Item	Papers	Sent with	
		Agenda	
	Full Governing Board Minutes	Υ	
	Finance Minutes	Υ	
	School Categorisation Report –		
	Term 1		
	Head Teachers Report	Υ	
	Safeguarding Report	Υ	
	Data Report / Class Targets	Υ	
	Policies		SEND / Pay sent with agenda. Equality / Marking sent before the meeting.