



Wivelsfield Primary School
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Headteacher: Mrs H Smith BA Hons NPQH

22nd January, 2021

Dear Parents and Carers,

Parents' Consultations

Tuesday 9th February: 2.30pm - 5.00pm

Thursday 11th February: 4.00pm – 6.30pm

Last autumn I was optimistic we might be able to have face to face parents' consultations in February. I could not have been more wrong!

This term, our parents' consultations will be held by a zoom meeting with your child's class teacher and, from **Friday 29th January**, you will be able to book your meeting time via a link on our website. Mrs Milton will send out any instructions for this next week.

Before the meeting date, you will be sent a zoom link and the class teacher will admit you from the waiting room at the time you have booked. As with face to face meetings, each consultation will last for up to 10 minutes. We anticipate that for most of you, these meetings will be a two way dialogue, when teachers can discuss with you successes and challenges for each child learning remotely.

If you know you have internet connection problems, or technology fails, your child's class teacher will be happy to arrange a phone consultation at a mutually convenient time, but please only use this option if really necessary.

Kind regards,

Helen Smith
Headteacher