



# Wivelsfield Primary School

**Believe Achieve Succeed**



## Wivelsfield Wrens Nursery

### Admissions Policy

Our aim is to provide excellent care in a safe and stimulating environment, along with learning which is rooted in play and led by the children's interests. Through this ethos, we believe each child will flourish and develop the values that underpin our school life:

Happy Confident Respectful Helpful Honest Considerate

#### Admissions Policy Statement

Our setting is accessible to children and families from all sections of the local community. We aim to ensure that all sections of our community have equal access to the setting through open, fair and clearly communicated procedures.

#### Procedures

- We ensure that the existence of our setting is widely advertised in places accessible to all sections of the community.
- We ensure that information about our setting is accessible, using simple plain English, in written and spoken form and where appropriate provided in different community languages and in other formats on request.
- We will keep a waiting list when needed: parents whose child is on this list will be regularly updated in order to ensure we can meet all admissions requirements.

#### Admission Priorities

Priority 1: Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after.

Priority 2: Children who will have a brother or sister at the school at the time of admission and who live at the same address, within the predefined community area.

Priority 3: Other children living within the predefined community area.

Priority 4: Children who will have a brother or sister at the school at the time of admission who live at the same address, outside the predefined community area.

Priority 5: the age of the child, with priority given to children who are due to start school the following academic year

Priority 6: other children eligible for the free entitlement, including eligible two-year-old children

## **Code of Practice for EYFS Funding**

We offer funded places in accordance with the Code of Practice for East Sussex EYFS and any local conditions in place at the time.

- We keep a place vacant, if this is financially viable, to accommodate an emergency admission.
- Our setting and its practices are welcoming and make it clear that fathers, mothers, other relations and carers are all welcome.
- Our setting and its practices operate in a way that encourages positive regard for and understanding of difference and ability - whether gender, family structure, class, background, religion, ethnicity or competence in spoken English.
- We support children and/or parents with disabilities to take full part in all activities within our setting.
- We monitor the needs and background of children joining our setting on the Registration Form, to ensure that no accidental or unintentional discrimination is taking place.

## **Registration fee**

We charge a deposit fee of £35 per child which is refundable once the place is taken up.

## **Admission to Wivelsfield Primary School Reception Class**

In accordance with admission regulations and guidance, parents and carers should note that:

- Admission to Wivelsfield Wrens Nursery does not allow for automatic admission to the reception class of Wivelsfield Primary School
- No preference will be given to children who attend Wivelsfield Wrens Nursery.
- Parents of children who attend Wivelsfield Wrens Nursery must still apply to join the reception year of Wivelsfield Primary School in the same way as parents who do not have children attending Wivelsfield Wrens Nursery. All admissions to the school are managed by East Sussex County Council and must be done through the admission portal:

<https://www.eastsussex.gov.uk/education-learning/schools/admission>